

**LICENSING ACT 2003  
SECTION 127**

**APPLICATION TO CHANGE NAME OR ADDRESS ON A PERSONAL LICENCE**

**1) EXISTING DETAILS OF PERSONAL LICENCE HOLDER**

Current Full Name of Personal Licence Holder	
Current Address of Personal Licence Holder	
Date of Birth	
Telephone Number	
Mobile Number	
Email Address	

**2) PERSONAL LICENCE DETAILS**

Personal Licence Number:	WBC\PL
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**3) REASON FOR APPLICATION**

Please tick as appropriate

Change of Name?	<input type="checkbox"/>
Change of Address?	<input type="checkbox"/>

**3) UPDATED DETAILS OF PERSONAL LICENCE HOLDER**

New Full name of Personal Licence Holder (If applicable) **	
New Address of Personal Licence Holder (If applicable)	

\*\* If you change your name, please provide evidence such as copy of passport or marriage certificate.

#### 4) PERSONAL LICENCE RETURNED?

Please tick the relevant box to confirm if you have returned your Personal Licence:	I.D Badge <input type="checkbox"/>  Paper part licence <input type="checkbox"/>
If you have not returned either part of your Personal Licence please state that reason(s) why:	

#### 5) PAYMENT DETAILS

The fee a change of name or address on a Personal Licence is £10.50. This must accompany your application form.

I confirm I have enclosed a cheque or postal order made payable to Warrington Borough Council	Yes <input type="checkbox"/> No <input type="checkbox"/>
I confirm that I will make payment via debit or credit card once my application has been submitted	Yes <input type="checkbox"/> No <input type="checkbox"/>

#### 6) SIGNATURE

I HEREBY CONFIRM THAT TO THE BEST OF MY KNOWLEDGE ALL THE INFORMATION SUPPLIED IS CORRECT AND APPLY TO WARRINGTON BOROUGH COUNCIL TO CHANGE MY NAME/ADDRESS ON MY PERSONAL LICENCE.

**SIGNED**

**(Personal Licence Holder)**

**DATED**

**Please return to:**

Licensing Department, New Town House, Buttermarket Street,  
Warrington, WA1 2NH