

HOUSE TO HOUSE COLLECTIONS ACT 1939

APPLICATION FOR A PERMIT TO CARRY OUT A HOUSE TO HOUSE COLLECTION

1) DETAILS OF APPLICANT

Full Name of Applicant	
Address of Applicant	
Date of Birth	
Place of Birth	
Telephone Number	
Fax Number	
Mobile Number	
Email Address	

2) SOCIETY/ORGANISATION DETAILS

Name of Organisation	
Address of Organisation	
Telephone Number	
Registered Charity Number (If Applicable)	

Is your organisation (a) or (b)? Please state which -	<input type="checkbox"/> (a) Charitable Organisation <input type="checkbox"/> (b) Professional Fundraiser
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3) PARTICULARS OF CHARITABLE PURPOSE

Briefly outline the aims of the charity, and where the funds will be allocated	
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4) COLLECTION DETAILS

Over which parts of the Council's area is it proposed that the collection should be held	
Date(s) it is proposed that the collection should be held?	
Please state how you propose to make the collection (i.e. door to door, pub to pub etc...).	
Is it proposed to collect money?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is it proposed to collect other property? If so, what is the nature? Is it proposed to sell such property or to give it away?	<input type="checkbox"/> Yes <input type="checkbox"/> No

5) COLLECTOR DETAILS

Approximately how many persons are to act as collectors? (Max of 12, without prior consent)	
Is it proposed that remuneration should be paid out of the proceeds of the collection –	<input type="checkbox"/> Yes <input type="checkbox"/> No
(a) to collectors	<input type="checkbox"/> Yes <input type="checkbox"/> No
(b) to other persons	<input type="checkbox"/> Yes <input type="checkbox"/> No
If YES at what rate?	

6) COLLECTIONS WITHIN OTHER AUTHORITIES

Has an application been made by you On behalf of this or any other organisation for a collection permit in any other area?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If so which authorities?	
Who is to be/was the collector of the collection?	

7) APPLICATION HISTORY

Has the applicant, or to the knowledge of the applicant, any associated with the collection been refused a permit in respect of any charitable collection, had a permit, or order revoked, or has anyone collected with the organisation any convictions for dishonesty? If yes please attach details	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is there, or has there been, to the knowledge of the applicant, any Police, or Charity Commission inquiry into any person connected to the organisation or the organisation itself? If yes, please attach details.	<input type="checkbox"/> Yes <input type="checkbox"/> No

8) REQUIRED DOCUMENTS

If applicable please enclose the following with your application

(a) Particulars of any contracts with any charity, which is to benefit from this collection.

I HEREBY CONFIRM THAT TO THE BEST OF MY KNOWLEDGE ALL THE INFORMATION SUPPLIED IS CORRECT AND APPLY TO WARRINGTON BOROUGH COUNCIL FOR A PERMIT AUTHORISING ME TO PROMOTE THE HOUSE TO HOUSE COLLECTION, OF WHICH THE PARTICULARS HAVE BEEN GIVEN

SIGNED
(applicant)

DATED

Notes

- 1) The method of collecting should be in a sealed container
- 2) The application form should be submitted to the authority no later than one month prior to the date the collection is proposed to take place
- 3) Should a Permit be granted, the Statement of Return must be received no later than one month after the collection. Failure to do so may result in legal proceedings being instituted and any further applications being refused.

Please return to

Licensing Department, New Town House, Buttermarket Street, Warrington, WA1 2NH