

Warrington Schools Forum
Membership

Membership with differentiated voting rights ~ Total Membership of 26, of whom 22 are entitled to vote on funding formula issues									
Tenure ends 31 August 2020									
Sector Representation (22)	Appointed by the Council following election by:	Member	Dates and Attendance						
			26 June 2018	2 October 2018	4 December 2018	15 January 2019	5 March 2019	25 June 2019	8 October 2019
Maintained Nursery School Senior Staff (1)	Primary Headteachers Group	Jane Wilkie (JaneW)	P	P	P	P	P		
Special School Staff (1)	Special School Headteachers Group	Maureen Brettell (MBr) <i>from 2 Oct</i>	P	P	A	X	P		
Special School Governor (1)	Governors Forum	Mike Frost (MF) <i>(from 04/12/18)</i>	A	A	P	P	P		
PRU (1)	PRU Management Board	Sam Rigby-White (SRW)	A	A	P	A	S		
UTC (1)	UTC	Lee Barber (LB)	P	A	A	S	A		
Academy Secondary (5)	Academy Schools	Gwyn Williams (GW)	P	P	P	P	A		
		Tim Long (TL)	P	P	A	A	P		
		John Carlin (JC)	P	P	A	P	A		
		Bev Scott-Herron (BSH)	P	P	S	P	P		
	Governors Forum	Kieran Walshe (KW)	A	A	P	A	P		
Academy Primary (1)	Academy Schools	Andrew Redman (AR)	A	P	S	A	A		
Maintained Primary School Sector (8)	WAPH (4)	Cath Cooke <i>(from 15/01/19)</i>	P	P	A	P	P		
		Gary Cunningham (GC)	S	P	P	P	A		
		Lesley McGann (LM)	P	P	P	P	A		
		Lyndsey Glass (LG)	S	P	P	P	P		
	Governors Forum (4)	Stuart Munslow (SM)	P	A	P	P	S		
		David Hart (DH)	A	P	P	P	P		
		Janet Lazarus (JL)	P	P	A	P	P		
		Hazel Coen (HC)	P	A	P	P	P		
Maintained Secondary School Sector (2)	WASCL (2)	Chris Hunt (CH)	P	P	P	P	A		
		Ed McGlinchey (EM)	A	P	P	A	P		
Private Voluntary and Independent Providers (1)	PVI Providers Forum	Ginny Taylor (GT)	P	P	A	A	P		

Representing	Member	Dates and Attendance						
		26 June 2018	2 October 2018	4 December 2018	15 January 2019	5 March 2019	25 June 2019	8 October 2019
<u>Non-Schools Members (4)</u>								
Anglican Diocese (1)	Jacqui Wightman (JacquiW)	P	P	S	P	P		
Roman Catholic Diocese (1)	Tim Warren (TW)	P	A	A	P	A		
16-19 Institutions (1)	Julie McCann (JM)	P	P	P	P	P		
Parent Governor (1)	Vacant	-	-	-	-	-		

Independent Chair	Maureen Banner (MBa)	P	P	P	P	P		
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Representing		26 June 2018	2 October 2018	4 December 2018	15 January 2019	5 March 2019	25 June 2019	8 October 2019	3 December 2019
<u>Warrington Borough Council</u>									
Head of Service Education and SEND	Melissa Young (MY) <i>(from 2 Oct)</i>	P	P	P	P	P			
Finance Manager	James Campbell (JC)	P	P	P	P	P			
Senior Accountant (Schools)	Garry Bradbury (GB)	P	P	P	P	P			
Executive Member for Children and Young People's Services	Cllr Jean Carter (CllrJC)	P	A	A	A	P			

Key

P ~ Present

S ~ Substitute

A ~ Apologies

- ~ Vacancy

X ~ Absent with no apologies

O ~ Observer

Trades Union

Gary Moge

(NASUWT)

Shaun Everett

(NUT & ATL)

Invited to attend:

Cllr Russ Bowden

Leader of the Council, Warrington Borough Council

Presenting an Item:

Paula Worthington

Assistant Director, Early Help, Education and SEND, WBC

Angela Conway

Early Help Family Service Manager West Warrington, WBC

Substitutes:

Jacqui Wightman

on behalf of Stuart Munslow

Lisa Dykes

on behalf of Sam Rigby-White

Minutes:

Gill Sykes

	<i>Item</i>	Action
1.	<p>Apologies and Welcome</p> <p>The chairperson welcomed everyone to the meeting and apologies were noted. Cllr Russ Bowden (Leader of the Council) was welcomed to the meeting and was asked by the chair to give a brief outline of cuts to the council budgets, and the rationale for investment in projects outside the usual council investments. Questions/comments were invited and further discussion took place.</p>	
2.	<p>Latest position on High Needs & High Needs Budgets 2019/20</p> <p>Paula Worthington presented her report to the forum, and after debating and discussing the paper members did not feel they were delegated to vote on the range of topics within the paper without a mandate from colleagues. It was noted that WAPH, WASCL and Governors Forum are due to meet and should discuss the proposals within the paper. The chair suggested an extraordinary Schools Forum meeting should take place with this one item on the agenda. This was agreed unanimously and a date was identified - Tuesday 23 April 2019. Cllr Jean Carter noted that she would need to send apologies for this meeting.</p>	
3.	<p>Update re: Early Years Single Funding Formula (EYSFF)</p> <p>Angela Conway presented her report to the forum, providing an update of the Early Years Inclusion Fund in Warrington. It was noted that the Inclusion Panel was established in February 2018 and supports the Early Years SEND Graduated Pathway. Key points were noted:</p> <ul style="list-style-type: none"> • Portage: The Portage Service is currently working with 24 families and has 12 families on the waiting list. There are two full time portage workers previously agreed at Schools Forum to fund until March 2021. An Early Years SENCO post has also been funded until March 2021 through DSG. Noted that there was agreement that the SENCO post would support schools with nurseries as well as PVI's. Reference was made to paragraph 2.2 of the report and queried what "with needs met" actually means. Noted that the portage service supports the family until accessing a nursery place, and some will go into nursery with outreach support as they will still have needs. • Inclusion Fund: It is a statutory requirement to have an Early Years Inclusion Fund and this totals £110K. The total expenditure for this financial year is £74K. • Vulnerable Two Year Olds: 40% received a free nursery place. An additional 20 nursery places are funded for children in need, FNP and those known to MARAC. During 2018/19 we only funded 8 two year olds, and going forward the budget will reduce. • Free Schools Meals: Noted that statutory entitlement to free school meals only applies to children in maintained schools, it does not apply to PVI's and the independent sector. Due to the increase in children accessing the free 30 hours early education entitlement and attending a maintained nursery class more children are qualifying for free school meals. It has been agreed schools would 	

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	<p>fund this and claim back from the DSG Early Years Block (to be reviewed annually).</p> <ul style="list-style-type: none"> • Disability Access Funding (DAF): Warrington was awarded funding for approximately 79 children who are in receipt of Disability Living Allowance (DLA). Their nurseries would qualify to receive £615 per child per annum. The budget is underspend. Future allocations are based on historical claims and as there were low claims in 2018/19 the allocation for 2019/20 will be reduced. Noted that due to the different funding formula for nurseries Sandy Lane are not entitled to the funding. Children in the designated provision (DP) at schools could be counted in the total claims. JaneW noted that the children required to generate this money (at Sandy Lane) are not having it spent on them as it goes to the DP. LG asked if the money can be directed at those children who come into the authority. AC confirmed that it would, and it should be directed through Early Years SEND. AC noted that the proposal for the 2018/19 DAF underspend is to purchase 'WellComm' a Speech, Language and Communication tool, and to offer the resource and training across the sector. JaneW to provide the local authority with the numbers of children in DP who are in receipt of DLA going forward. • Funding: Reference was made to the table in the report outlining funding for the next two years. <p>The chairperson declared an interest in Sandy Lane Nursery.</p> <p>Recommendations - Schools Forum is asked to:-</p> <ul style="list-style-type: none"> • note the report NOTED • note the DAF underspend and proposal for spend NOTED • note the funding of FSM from the Early Years Block NOTED • note the extension of the Portage and Area SENCO team until March 2021 NOTED • note the allocated Inclusion Fund until March 2021 NOTED • note the allocated vulnerable 2 year old budget until March 2021 NOTED • note that this budget will only support these services up to March 2021 NOTED • note the DLA requirement for Sandy Lane Nursery NOTED 	
4.	<p>Minutes from the previous meeting</p> <p>The minutes were accepted as a true record of the meeting and matters arising were addressed. The action for Simon Bleckly will be followed up (providing examples of fines re: GDPR). Noted that Gary Moge did attend the meeting on 15 January 2019 and the final minutes will reflect his attendance.</p>	
5.	<p>Confirmed Budgets: 2019/2020 – Schools and Early Years</p> <p>Garry Bradbury presented his report to the forum, which explains how the Dedicated Schools Grant (DSG) for 2019/20 has been allocated to individual budgets. GB noted that the report had been written before the contribution from Early Help and it makes reference to a projected deficit of £1.2m, but this is now likely to be a projected deficit of £1m. It was noted that actions are being taken to try and mitigate this further.</p>	

	<i>Item</i>	Action
	<p>Questions/comments were invited from the chair – none were forthcoming.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • It is recommended that Schools Forum note the contents of the report and the financial position on High Needs. NOTED 	
6.	<p>Designated Provision review</p> <p>Melissa Young (MY) noted that visits with DP headteachers had been really useful in gauging aspirations and future capacity. Research has included information about children coming through the system from 2y onwards and looking at the changes in special needs. It was noted that there is a change in the demographic of our children and we are considering future needs in terms of education. Discussions with DP headteachers included querying if the designation is right for the school. Once the primary DP visits have been completed, requests will be made for visits at the secondary DPs. MY noted that we are looking at how children transition through the key stages with a clear pathway and implementation of education and training post 16.</p> <p>It was noted that there will be financial implications if designations are changed, and this is an early notification of the review. Once completed the recommendations from the review will be brought back to Schools Forum. Noted that we need to make sure we have quality staff, the right schools, and children placed in the right settings.</p>	
7.	AOB – no items to discuss	
8.	<p>Meeting schedule:</p> <ul style="list-style-type: none"> • Tuesday 23 April 2019 at 5.15 pm (extraordinary meeting) • Tuesday 25 June 2019 at 5.15 pm • Tuesday 8 October 2019 at 5.15 pm • Tuesday 3 December 2019 at 5.15 pm <p><i>(Venue – Sir Thomas Boteler CE High School)</i></p>	

The Chair thanked everyone for attending and the meeting was closed.