

APPLICATION FORM FOR A PROXY TO VOTE BY POST

Please read the enclosed letter and attached notes carefully before completing this form. If you need help filling in this form please phone 01925 442184.

Please write in **BLACK INK** and **CAPITAL LETTERS** (except for your signature).

1 Your details	
Your name	
Your address	
Preferably a daytime or mobile phone number in case of query or alternatively email	3 Your declaration
	As far as I know, the details on this form are true and accurate. (You can be fined for making a false statement on this form).
	Date of birth (e.g. 02 09 1956)
	Day Month Year
2 The elector on whose behalf you are voting	Please SIGN in the box below using BLACK ink (your signature should not be in capital letters unless that is how you normally sign).
Name of elector	
Their address	
	Important – keep signature within the border If you fail to do this, the application will not be valid.
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YOUR RIGHT TO VOTE BY POST AS PROXY – COLLECTION OF PERSONAL IDENTIFIERS

- 1. For the security of all proxy votes and by law all current proxy voters are required to give their signature and date of birth. If they do not provide this information their proxy vote facility will be cancelled.
- 2. If you, as the voter's proxy wish to vote by post, you also need for this reason to provide your signature and date of birth. If you do not provide your signature and date of birth you will not be sent their ballot paper via the post and either you or the elector will only be able to vote at their polling station.
- 3. If you are unable to provide a signature, or you are unable to sign in a consistent or distinctive way because of any disability, or you are unable to read or write, the Electoral Registration Officer, in these circumstances, may grant you a waiver, which will mean you will not be required to provide a signature. However, you will still be required to give your date of birth.
- 4. The personal details you provide on this form will be checked against those we already hold to ensure that the elector's right to vote cannot be used by anyone else.
- 5. When you receive the elector's ballot paper a postal voting statement will also be enclosed. This statement will need to be signed by you and you will also be required to give your date of birth.

Only electors who have been confirmed via the Individual Registration System introduced on 10 June 2014 are entitled to vote by proxy.

In addition, the person who you wish to appoint as your proxy must also be registered in this way. Contact Electoral Services if you are not sure.

QUICK CHECKLIST

- For this collection of personal identification exercise each proxy must fill in their own form.
- The form should be completed in CAPITAL LETTERS except for your signature, and in BLACK ink.
- You are required to give your date of birth.
- Code of Data Matching Practice. This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

WHAT TO DO WITH THIS FORM

If there is anything you do not understand, or if you would like more information, contact **Electoral Services at Warrington Borough** Council.

You can also return your form by email as a scanned attachment to:

elections@warrington.gov.uk

Fill in the form and send it to:

Electoral Services, Town Hall, Sankey Street, Warrington, WA1 1UH.

TELEPHONE 01925 442184

EMAIL